

Hamburg University of Applied Sciences
University administration – staff service

INFORMATION SHEET

REGARDING THE REQUIREMENTS FOR APPOINTMENT AS A PROFESSOR (excerpt from the Higher Education Act of Hamburg – HmbHG)

Dear Sir or Madam,

As you have informed us, you are interested in applying for a professorship which is advertised at the Hamburg University of Applied Sciences, or you have already applied for one. Hamburg University of Applied Sciences would therefore like to provide you with the following additional explanations and information concerning the relevant appointment requirements, in addition to the information provided in the advertisement:

At Hamburg University of Applied Sciences, you can be employed as a professor according to Art. 15 (1) of the Higher Education Act of Hamburg (HmbHG) as long as you fulfil the general requirements according to employment law, and you

- have a university degree appropriate to the relevant field,
- have the pedagogical aptitude for teaching at the university (academic teaching qualification)
- are especially qualified for work in the scientific or artistic fields (the particular qualification for scientific work is usually proven by a qualified doctorate; a doctorate may be replaced by an equivalent scientific achievement) and
- you can also provide evidence of special achievements in the application or development of scientific knowledge and methods over the course of at least five years of professional experience, including at least three years outside a university. For the appointment as a professor with artistic duties, you are required to hold the special qualification for artistic work and the additional artistic achievements that are required on the basis of corresponding outstanding achievements, which you are able to demonstrate through several years of artistic activity. If further conditions must be fulfilled in individual cases, these will have been listed in the text of the job advertisement.

Tasks of professors

In addition to representing the teaching area described in the job advertisement, your full-time duties will include collaborating with examinations, advising students, further education, research and development, and collaborating in the study reform and the self-administration of the university.

The teaching requirement at Hamburg University of Applied Sciences currently amounts to 18 hours of class teaching.

Transfer to civil service status

If you fulfil the above, and other, appointment requirements (in particular your suitability as regards your health), you will initially be recruited as a civil servant for a fixed probationary period. The standard probationary period is one year. If you have already been a professor or academic assistant at a public university within the scope of the Basic Law of the Federal Republic of Germany, you can usually be appointed immediately to a civil service position for life.

If you have already reached the age of 50 when you start your post, you can only be appointed to the civil service on the basis of an exceptional decision.

If you do not meet the general civil service requirements, appointment as an employee is possible subsequent to examination on a case-by-case basis.