

# Your checklist for starting your studies



## AS EARLY AS POSSIBLE

BEFORE  
SEMESTER BEGINS

### GET READY TO REGISTER (ENROL) WITH US

WEEK

10 – 8

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Check what documents you will need to submit for registering as a student at HAW Hamburg.

### CHECK AND SECURE YOUR STUDENT FINANCE

WEEK

8

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Find out about funding options, such as [BAföG](#) and opportunities for [scholarships](#).

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If you want to find a [part-time student job](#), start applying. Check to see if the timetable for your [degree course](#) is online, so you can factor it in to your plans.

### FIND SOMEWHERE TO LIVE

WEEK

8

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If you don't have a place to live yet, [start looking](#) for an apartment or room in a shared flat as early as possible, or to apply for a room in a [hall of residence](#) (Studierendenwohnheim). Try a housing association – they can be a good source of a home for a student budget.



## THE MAIN PHASE

### START THE REGISTRATION (ENROLMENT) PROCESS

WEEK

8 – 6

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Complete your registration documents and make sure you submit them before the deadline.

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You'll need to pay your [semester contribution](#) by the deadline.

Attention!  
Acceptance letter  
is coming!

### GET PLANNING YOUR FIRST SEMESTER

WEEK

8 – 6

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You can refresh and advance your maths, physics, chemistry and/or computer science skills using the [viaMINT](#) online learning environment. If you do not yet have a HAW Hamburg account, you can create a viaMINT account using a private email address.

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Some degrees run one- or two-week [preliminary courses](#) in subjects such as maths before lectures begin. Check if your degree course is one of them! The courses can help you get a great start to your studies.

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Make room in your schedule for your welcome and [orientation events](#). They're important for finding out about your timetable, groups you may be working in, and who to turn to if you need help - and get to know the campus and your fellow students.

### ACTIVATE YOUR HAW HAMBURG-ACCOUNT

WEEK

6 – 4

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Activate your [HAW Hamburg online account](#) and set up 2-factor authentication. You'll need your account for all HAW Hamburg's online services, such as software and our learning gateway.

**Please note:** Use your [@haw-hamburg.de](#) email address (in Outlook) to receive official information. You can set up a forwarding to your personal email.

### GET YOUR TECH READY

WEEK

6 – 4

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Make sure that you have an internet-enabled device. You'll find out exactly what tech you need for your degree course in the first few weeks of lectures.

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You should also ensure that you have access to HAW Hamburg's [online services and resources](#), including myHAW, Moodle etc.



## THE FINAL COUNTDOWN

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|--------------------------|---|---|
| <input type="checkbox"/> | <b>DOWNLOAD YOUR STUDENT ID AND BAFÖG CONFIRMATION</b><br>You can do this easily on <a href="#">myHAW</a> , HAW Hamburg's student services gateway.   | <b>WEEK<br/>4 – 3</b>                   |
| <input type="checkbox"/> | <b>FIND SUPPORT FOR YOUR PARTICULAR NEEDS</b><br>Starting your studies with <a href="#">health impairments</a> ? We are here for you - whatever the topic! If you have any questions or need support, please contact the HAW Hamburg <a href="#">counselling centres</a> .  | <b>WEEK<br/>4 – 3</b>                   |
| <input type="checkbox"/> | HAW Hamburg's Family Office can provide support if you need to <a href="#">balance your studies</a> with caring for a child/children or a family member.  |   |
| <input type="checkbox"/> | <b>WORK OUT WHAT'S WHERE ON CAMPUS AND NEARBY</b><br>If you are able to move to or visit Hamburg before semester starts, take a look at <a href="#">your campus</a> and find out where all the key places are (the library, lecture halls/teaching rooms, etc.). Work out how to get from your accommodation to campus. | <b>WEEK<br/>2</b>                       |
| <input type="checkbox"/> | <b>DOWNLOAD YOUR SEMESTER TICKET</b><br>HAW Hamburg uses the <a href="#">Deutschland Ticket</a> as your semester ticket. You can travel on it from the official beginning of semester – that's 1 April or 1 October.  | <b>SHORTLY BEFORE<br/>CLASSES BEGIN</b> |



## READY TO LAUNCH!

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|--------------------------|---|--|
| <input type="checkbox"/> | <b>GETTING TO KNOW THE CAMPUS YOUR DEGREE COURSE &amp; OTHER STUDENTS</b><br>Take part in <a href="#">orientation weeks</a> , welcome events and campus tours for your degree course or your campus – they'll help you settle in.   | <b>STARTING<br/>YOUR<br/>STUDIES</b>                   |
| <input type="checkbox"/> | Why not follow us on <a href="#">Instagram</a> (@hawhamburg) as we welcome all the new students? We've got lots of important info and tips for you as you launch yourself into your studies.  | <b>IN THE FIRST WEEK<br/>OF CLASSES</b>                |
| <input type="checkbox"/> | If you couldn't be in Hamburg in the opening week, make sure you find out key information from other students or contact someone from your <a href="#">course</a> who can help – peer tutors, your academic advisor or course coordinator.  |  |
| <input type="checkbox"/> | <b>APPLY FOR YOUR LIBRARY CARD</b><br>You can apply for your library card online. Once you've done that, you can collect it when the <a href="#">HAW Hamburg libraries</a> are open and find out how to borrow books, journals etc. in physical and electronic format.  | <b>FROM THE FIRST<br/>WEEK OF CLASSES</b>              |
| <input type="checkbox"/> | <b>DO YOUR SAFETY TRAINING</b><br>HAW Hamburg requires all students to complete mandatory online <a href="#">safety training</a> , which gives you important information on action to take in emergencies and other health and safety-related issues. It's available on Moodle and you complete it on your own. | <b>DURING THE FIRST<br/>THREE WEEKS OF<br/>CLASSES</b> |