

Your checklist for starting your studies



AS EARLY AS POSSIBLE

BEFORE
SEMESTER BEGINS

GET READY TO REGISTER (ENROL) WITH US

WEEK

10 – 8

☐

Check what documents you will need to submit for registering as a student at HAW Hamburg.

CHECK AND SECURE YOUR STUDENT FINANCE

WEEK

8

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Find out about funding options, such as [BAföG](#) and opportunities for [scholarships](#).

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If you want to find a [part-time student job](#), start applying. Check to see if the timetable for your [degree course](#) is online, so you can factor it in to your plans.

FIND SOMEWHERE TO LIVE

WEEK

8

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If you don't have a place to live yet, [start looking](#) for an apartment or room in a shared flat as early as possible, or to apply for a room in a [hall of residence](#) (Studierendenwohnheim). Try a housing association – they can be a good source of a home for a student budget.



THE MAIN PHASE

START THE REGISTRATION (ENROLMENT) PROCESS

WEEK

8 – 6

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Complete your registration documents and make sure you submit them before the deadline.

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You'll need to pay your [semester contribution](#) by the deadline.

Attention!
Acceptance letter
is coming!

GET PLANNING YOUR FIRST SEMESTER

WEEK

8 – 6

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You can refresh and advance your maths, physics, chemistry and/or computer science skills using the [viaMINT](#) online learning environment. If you do not yet have a HAW Hamburg account, you can create a viaMINT account using a private email address.

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Some degrees run one- or two-week [preliminary courses](#) in subjects such as maths before lectures begin. Check if your degree course is one of them! The courses can help you get a great start to your studies.

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Make room in your schedule for your welcome and [orientation events](#). They're important for finding out about your timetable, groups you may be working in, and who to turn to if you need help - and get to know the campus and your fellow students.

ACTIVATE YOUR HAW HAMBURG-ACCOUNT

WEEK

6 – 4

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Activate your [HAW Hamburg online account](#) and set up 2-factor authentication. To use other online services, you'll need the [single sign-on](#) (SSO) service, which you'll also need to set up.

Please note: Use your [@haw-hamburg.de](#) email address (in Outlook) to receive official information. You can set up a forwarding to your personal email.

GET YOUR TECH READY

WEEK

6 – 4

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Make sure that you have an internet-enabled device. You'll find out exactly what tech you need for your degree course in the first few weeks of lectures.

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You should also ensure that you have access to HAW Hamburg's [online services and resources](#), including myHAW, Moodle etc.



THE FINAL COUNTDOWN

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|--------------------------|---|---|
| ☐ | DOWNLOAD YOUR STUDENT ID AND BAFÖG CONFIRMATION
You can do this easily on myHAW , HAW Hamburg's student services gateway. | WEEK
4 – 3 |
| ☐ | FIND SUPPORT FOR YOUR PARTICULAR NEEDS
Starting your studies with health impairments ? We are here for you - whatever the topic! If you have any questions or need support, please contact the HAW Hamburg counselling centres . | WEEK
4 – 3 |
| ☐ | HAW Hamburg's Family Office can provide support if you need to balance your studies with caring for a child/children or a family member. | |
| ☐ | WORK OUT WHAT'S WHERE ON CAMPUS AND NEARBY
If you are able to move to or visit Hamburg before semester starts, take a look at your campus and find out where all the key places are (the library, lecture halls/teaching rooms, etc.). Work out how to get from your accommodation to campus. | WEEK
2 |
| ☐ | DOWNLOAD YOUR SEMESTER TICKET
HAW Hamburg uses the Deutschland Ticket as your semester ticket. You can travel on it from the official beginning of semester – that's 1 April or 1 October. | SHORTLY BEFORE
CLASSES BEGIN |



READY TO LAUNCH!

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| ☐ | GETTING TO KNOW THE CAMPUS YOUR DEGREE COURSE & OTHER STUDENTS
Take part in orientation weeks , welcome events and campus tours for your degree course or your campus – they'll help you settle in. | STARTING
YOUR
STUDIES |
| ☐ | Why not follow us on Instagram (@hawhamburg) as we welcome all the new students? We've got lots of important info and tips for you as you launch yourself into your studies. | IN THE FIRST WEEK
OF CLASSES |
| ☐ | If you couldn't be in Hamburg in the opening week, make sure you find out key information from other students or contact someone from your course who can help – peer tutors, your academic advisor or course coordinator. | |
| ☐ | APPLY FOR YOUR LIBRARY CARD
You can apply for your library card online. Once you've done that, you can collect it when the HAW Hamburg libraries are open and find out how to borrow books, journals etc. in physical and electronic format. | FROM THE FIRST
WEEK OF CLASSES |
| ☐ | DO YOUR SAFETY TRAINING
HAW Hamburg requires all students to complete mandatory online safety training , which gives you important information on action to take in emergencies and other health and safety-related issues. It's available on Moodle and you complete it on your own. | DURING THE FIRST
THREE WEEKS OF
CLASSES |