To all staff members and students working on their final exams and theses,

in order to provide you with more service in these challenging times, the HAW libraries will offer a pick up service for print media starting May 5th, 2020.

How it works:

1. Please use the HAW-Catalogue for research as always in order to find relevant books: [https://katalog.haw-hamburg.de/vufind/](https://katalog.haw-hamburg.de/vufind/)
2. Copy the URL of a hit you would like to order.
3. Paste said URL into [https://www.haw-hamburg.de/hibs/hibs-services/webformular.html](https://www.haw-hamburg.de/hibs/hibs-services/webformular.html) to let the library staff know which book(s) you would like to order. Please note that you send the email to the correct HAW library, i.e. if you wish to order a book from the collection at the branch library Life Sciences, please send the email to the branch library Life Sciences.
4. Do not forget to add your first and last name and your library card number (On the back of your HAW-card) to the email!
5. After receiving your order, the library staff will collect the books from the shelves and book them onto your library account.
6. When the books are ready, we will send you an email for contactless pick up at said branch library between 12pm to 3pm:
   - TWI 1: Closed, but orders can be placed at TWI 2
   - TWI 2: Tue, Wed, Thu, Fri
   - S&P: Tue, Thu (NOT on the 14th but respectively on the 15th)
   - DMI: Tue, Thu
   - LS: Tue, Thu

Please act according to the Covid-regulations currently in place (minimum distance, face masks etc.)

Your Library-Team