

## Checklist for HAW Hamburg students applying for a Deutschlandstipendium

Family name/surname \_\_\_\_\_

First name \_\_\_\_\_

(please print or write legibly)

Document/part of application	Done (applicant to complete)  ✓	Present and complete (HAW Hamburg to confirm)
<b>1. Checklist</b> Should be first document in application – printed out and signed by applicant		
<b>2. Application agreement</b> printed out and signed		
<b>3. Online application</b> printed out		
<b>4. Proof of enrolment</b> for winter semester 2018/19, if currently enrolled at HAW Hamburg – printed out		
<b>5. CV</b> printed out and signed		
<b>6. Transcripts and grade overviews</b> Please check on the Deutschlandstipendium website whether you need to submit proof of the final grade you attained in your university entrance qualification, your grade overview and grade average or a copy of your Bachelor's degree certificate containing your final grade.		
<b>7. Further documents</b> These may include proof of professional qualifications or of voluntary work or caring responsibilities, or proof of circumstances which have disadvantaged you in your educational trajectory to date.		
<b>8. A written, signed declaration</b> of any support you are currently receiving or for which you have applied which is awarded on the basis of academic performance or talent (e.g. from German foundations/ <i>Stiftungen</i> ).		

I confirm that I am aware that my application will not be considered if it is incomplete and that there is no recourse to legal process in the case of my application being unsuccessful.

Place/date \_\_\_\_\_

Signature \_\_\_\_\_