

Supplementary risk assessment form D4-7: Risk of contact with SARS-CoV-2 through on-campus courses, exams, meetings and non-teaching events

Version: 10 May 2022

Risk assessment pursuant to Section 5 of the Arbeitsschutzgesetz (Act on the Implementation of Measures of Occupational Safety and Health)

The risk assessment applies to **on-campus courses and exams as well as meetings and non-teaching events** and is intended as a supplement to existing risk assessments.



Risk assessment carried out by: _____ Event date: _____

Building: _____

Room number: _____ Room size (m²): _____

Type of exam/event/meeting: _____

Expected no. of participants: _____

Definition

In this risk assessment, the term 'event' is used for courses, exams, meetings and non-teaching events.

Objective of the risk assessment and of the action to be taken as a result of the risk assessment

The risk assessment is intended to help determine whether there is an increased risk of infection with SARS-CoV-2 at an event and whether additional protective measures are necessary to avoid virus transmission.

Documentation and storage of risk assessment

Once the risk assessment is conducted and those in attendance at the event have been informed of the action required of them and issued with corresponding instructions, the signed risk assessment form shall be placed on file by the person who carried out the risk assessment (e.g. the instructor, examiner, event/meeting organiser).

Advice and support

You can obtain advice and support with conducting the risk assessment from the occupational health and safety specialists from the Occupational Safety Unit (AKU): arbeitsschutz@haw-hamburg.de.

Risk: Contact with SARS-CoV-2		
	Yes	No
1. Fundamental organisational measures		
The participants have been informed of the following hygiene requirements:: <ul style="list-style-type: none"> All persons must wash their hands thoroughly with soap and then apply a skin protection agent. Hand hygiene using soap and water is preferable to the use of disinfectant or hand sanitiser alone. All those present must observe coughing and sneezing etiquette. In those cases where masks are not mandatory (see point 2 below), it is strongly recommended that all those present wear a medical mask (ideally an FFP2 mask) in all public areas of the premises (toilet facilities, entrance areas, corridors, lifts). 		
The participants are familiar with the HAW Hamburg coronavirus FAQs and are aware that they are not permitted to enter the university if they suspect they have a coronavirus infection.		
2. Masks		
a. Can the room be aired out thoroughly? <u>Note:</u> This is the case in rooms with technical ventilation systems and in rooms where the windows can be opened completely.		
b. If the room requires airing out using the windows, can the event be organised in such a way that regular airing out with the windows completely open is possible?		
If question a or b is answered with 'no', the participants are required to wear a medical (FFP2) mask.		
3. Additional measures		