

## **Amendment no. 2 to the Regulations on studying for degrees on an individual part-time basis at HAW Hamburg**

14 January 2021

*This is an English translation of the original German text of this Amendment. It is provided for informational purposes only and has no force independent of the original German text. The original German version as issued on the above date shall be authoritative and definitive in all cases of dispute.*

*In the interest of non-discriminatory use of language, this English translation uses alternating feminine and masculine pronouns where required, and the plural wherever possible and appropriate.*

On 14 January 2021, acting pursuant to Section 85 subsection 1 no. 1 of the Hamburg Higher Education Act (HmbHG) issued on 18 July 2001 (HmbGVBl. p. 171), last amended 18 December 2020 (HmbGVBl. p. 704), the University Senate of HAW Hamburg adopted the original [German] text of this *Zweite Änderung der Ordnung zur Regelung des individuellen Teilzeitstudiums an der Hochschule für Angewandte Wissenschaften Hamburg* (University of Applied Sciences)

### **Article 1 Amendment to the Regulations**

1.) Section 3 shall be amended to read:

3. Process of requesting part-time study; deadlines

(1) Students should request permission to undertake part-time study when they enrol on their degree course or during the re-registration period that precedes each semester. The requirements and deadlines governing enrolment and re-registration for full-time students apply likewise to part-time students. Along with their request, students must submit evidence of the circumstances due to which they are making the request.

(2) Students must submit their request for part-time study to the Student Admissions and Registration Office in writing or via the campus management system provided by HAW Hamburg. There is no particular form for the request; a brief letter suffices. Requests for part-time study relating to degree courses which have not been approved as suitable for part-time study are invalid. Students can submit a request in any semester for a period covering two consecutive semesters and submit repeat requests thereafter as often as they require.

2.) The Appendix to the Regulations shall be amended as follows:

The following line is editorially corrected:

Design Technology and Product Development in Mechanical Engineering, Master	Winter semester 2017/2018
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The following lines shall be added to the Appendix:

Microelectronic Systems, Master	Winter semester 2019/20
Computer Science for Technical Systems, Bachelor	Summer semester 2021
Mechanical Engineering and Production, Bachelor	Summer semester 2021
Mechanical Engineering and Production (cooperative degree programme), Bachelor	Summer semester 2021
Media Systems/Medienysteme, Bachelor	Summer semester 2021
Media Technology, Bachelor	Summer semester 2021

**Article 2**  
**Effective date**

This Amendment to the Regulations as set out in Article 1 of this Amendment shall come into effect on the date of its publication in the HAW Hamburg official gazette (*Hochschulanzeiger*).

Hochschule für Angewandte Wissenschaften Hamburg  
Hamburg, 14 January 2021